

# Entry Form

***This form must accompany each print submitted.***

I hereby certify that the photo I am submitting is my original work and that I am the sole copyright owner. I am entering this photo as an honest and true effort of my personal creativity and unique artistic vision, and I understand that this photo may be published by the Museum on the Internet, in promotional materials, or in advertisements without compensation to me. I understand that the Museum retains the right to reject any entry for any reason, without comment or explanation.

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

City, ST, ZIP \_\_\_\_\_

Daytime phone \_\_\_\_\_

Email address \_\_\_\_\_

Date \_\_\_\_\_

Fee enclosed \_\_\_\_\_  
*(\$5 per photo or \$20 for 5 photos)*

Photo title/caption \_\_\_\_\_  
\_\_\_\_\_

Division (check one)  Youth  
 Amateur Adult  
 Professional

*For Youth entries only:* Parent/Guardian signature \_\_\_\_\_

***Attach signed model release form if required.***

## ***Official Use Only***

*Date received* \_\_\_\_\_

*Received by* \_\_\_\_\_

*Cash/check/credit* \$ \_\_\_\_\_

*CD/DVD Flash Other*

# Instructions

- **Photographers must complete a separate entry form for each photograph entered.**
- Photos **must** be submitted in both digital and print formats. Submission of one format without the other will be disqualified.
- Digital images should be submitted as high quality JPG files. It is suggested that these files contain the name of the photographer and either a number or the title of the photo in some form.
- Payment of entry fees is required at the time the submission is given to the Museum. Fees are \$5 per photo entered, or \$20 for five photos.
- Prints must meet the format criteria detailed in the contest rules on the reverse of this page.
- Entries should be submitted to the Museum docent during regular hours of operation or mailed to the address below. *DO NOT mail entries to the Museum at our street address; we receive mail ONLY at the Post Office Box.*
- The **back** of each photo matte board should have, clearly printed, the name of the photographer. We recommend that you also include contact information and the photo title or caption. If you are submitting more than one image, please indicate the one you consider your best by printing the numeral "1" on the back of the matte board for that photo.
- Photographs featuring identifiable people (other than Museum staff and volunteers) must be accompanied by a signed model release. You may use a standard release form, or pick one up from the docent's desk. Failure to provide a model release will disqualify the photograph.

Deliver completed entries to the docent's desk at the Museum or mail to:

Photo Contest  
Southeastern Railway Museum  
PO Box 1267  
Duluth, GA 30096

**All entries must be received by  
5:00 pm on February 28.**



**Southeastern Railway Museum**  
Georgia's Official Transportation History Museum

# Photo Contest Rules & Entry Form

## Welcome to the Southeastern Railway Museum Annual Photo Contest

Each year, the Museum offers photographers the opportunity to enter their work for exhibit and to be judged by a panel of respected reviewers. The contest rules and procedures are designed to make the event both easy for the entrants and enjoyable for the community.

Please note that a completed, signed entry form must accompany all submissions.

**Photographs may be submitted during normal Museum operating hours throughout February.**

**Good luck!**

**Southeastern Railway Museum**  
Georgia's Official Transportation History Museum  
3595 Buford Hwy., Duluth, Georgia | [www.SoutheasternRailwayMuseum.org](http://www.SoutheasternRailwayMuseum.org) | 770-476-2013

## Guidelines

Photos entered into the Contest must have been taken at the Southeastern Railway Museum. Each must convey some aspect of the Museum's focus on transportation history.

The Southeastern Railway Museum (Museum) reserves the right to exclude any entry for any reason. *All submissions must be entered with a signed copy of the entry form/contest rules (this brochure).*

## Entries

Each photographer may submit a maximum of five (5) photographs.

Photos that have won prizes in previous Southeastern Railway Museum photo contests are ineligible for submission.

### Entry Deadline

Entries may be submitted beginning February 1. **All entries must be received by the Museum no later than 5:00 pm, February 28.** No late entries will be considered.

### Photo Categories

Photos will be judged in four categories:

- Equipment (consisting of all railroad cars and locomotives)
- Exhibits (other than railroad equipment)
- Monotone
- Technique

There will also be a popular vote by Museum guests to determine a People's Choice winner.

The Museum reserves the right to eliminate or merge categories if there are too few entries.

### Submissions

Photographs must be submitted in **both** digital and print form. All submissions must include:

- A signed, completed copy of the entry form (this brochure or a legible copy)

- DVD, CD or USB flash drive containing:
  - The submitted image(s) in high quality JPG, PNG or TIFF format (at least 300 dpi/ppi)
  - Photographer's name and email address, in TXT format
  - All media becomes the property of the Museum.
- \$5 per photo entry fee, or discounted \$20 fee for five photos from a single photographer
- Glossy print of each image, mounted on 11"x14" matte board (white or off white), in one of the following sizes:
  - 8"x8"; 8"x10"; 8"x12"
- On the **back** of the matte board, the photographer's name and photograph caption or title must be printed legibly

Any photograph obtained by or documenting the breaking of posted Museum safety rules will be disqualified. Any photograph taken in an area not open to the public will be disqualified.

Submissions may be either hand-delivered to the Museum during normal operating hours or mailed to:

Southeastern Railway Museum  
Attn: Photography Contest  
PO Box 1267  
Duluth, GA 30096

The Museum takes no responsibility for entries lost or delayed in the mail.

All digital submissions become the property of the Museum. By entering the Contest, photographer grants full and unlimited license to the Museum to use the image(s) as exhibits and for marketing, fundraising, or any other purpose, without compensation. Photographers will be credited where possible. Prints may be picked up within two (2) weeks of the end of the exhibit period.

### Divisions

Entrants must indicate their division on the entry form. The Professional division is for persons who derive more than 50% of their income as a photographer. The Youth division is for persons age

17 and under. The Amateur Adult category is for all other entrants.

### Personal Releases

All photographs containing images of identifiable persons must be accompanied by signed releases from each such person unless they are a Museum volunteer or staff member. Releases from a parent or guardian are required for images of persons under 18 years of age. Entrants may use a standard model release form, or may pick up a simple release form from the Museum docent's desk during operating hours or download it from the Museum website.

## Judging

All entries will be judged on technique, content and originality. Judging in all categories (except "People's Choice") will be performed by a panel of judges selected by the Museum. The judges' decisions are final. The judges may choose a single winner in each category, or may identify additional photos for recognition (first, second, and third places; honorable mention; etc.) at their option. Additional prizes for merit may also be awarded at the judges' discretion.

During the display period set aside for pre-award viewing and judging, Museum guests will be encouraged to vote for their favorite entry. The entry receiving the most votes from the public will be named People's Choice.

## Exhibit Period and Awards Reception

Photographs will be exhibited at the Museum throughout the month of March. Judging and voting for the People's Choice award will take place during the first three weeks.

An awards reception will be held on the last Saturday in March. All entrants are invited to attend as guests of the Museum.